## Registered

From

Director Higher Education, Haryana, Panchkula.

То

1. All Principals of Govt. Colleges in the State of Haryana,

2. Direcctor, Higher Education, Chandigarh Administration, Chandigarh.

Memo No. 19/27-20229 Ad(2) Dated: ムーフース・ペス

Subject:- Request to send service book complete in all respect of Associate Professors who have been promoted to the post of Principals.

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Kindly refer to the subject noted above.

As you are well aware that some Associate Professors working in the Govt. Colleges in the State of Haryana as well as on deputation with the Chandigarh Administration have been promoted to the post of Principals by the Govt. vide its order dated 31.05.2022 issued under endst no 18/24-2022 Ad(1) dated 31.05.2022/06.06.2022 . On their promotion to the post of Principal the pay fixation of these Associate Professors are to be fixed in pay level of Principal and for this purpose their service books complete in all respect are required to this department for fixation of pay as well as for the grant of annual increment.

In view of above, it is therefore requested that the Service books of Associate Professor who have been promoted to the post of Principals vide order referred above may kindly be send to this department for fixation of their pay on promotion as well as for the grant of annual increment. Apart from this the service verification certificate may also be sent in respect of those Principals who are already working on the post of Principals and their service books are lying in the Directorate office .

Superintendent Admn

for Director Higher Education, Haryana, Panchkula